



Ysgol Gymunedol Cefn Hengoed Community School

Heol Caldicot Road, Winch Wen, Abertawe/Swansea, SA1 7HX

Pennaeth - Mr C Bale – Headteacher

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1st September 2020

Dear Parents/Carers,

I hope this letter finds you all in good health. The following information reflects the current guidelines set out by Welsh Government and the Local Authority. Please rest assured that as the new term progresses any updates and changes will be communicated fully through our website and social media channels.

Face Coverings

I previously wrote to you outlining all that had been done prior to pupils returning to school in September. Since then, Welsh Government and the Local Authority have issued further guidance regarding the wearing of face coverings. As such, we can now confirm that all pupils will be required to wear face coverings in all indoor communal areas, which include corridors and the canteen. Parents/carers should provide face masks and a small plastic bag in which pupils can store their covering when not in use. Face coverings are not required in classrooms or outdoor recreational areas where pupils are within their contact group. Pupils that use home – school transport will be required to wear face coverings during each journey.

We continue to work closely with Welsh Government and the Local Authority to ensure that our Risk Assessments and Operational Plans adhere to both local and national guidelines.

PE Lessons

We have been advised in recent guidance that pupils will not be permitted to use PE changing facilities. Consequently, pupils are required to wear their school PE kit on any day where they have a timetabled PE lesson. PE kit **will not be required** on their first day back at school.

Uniform

All pupils will be expected to return in full school uniform. Items can be purchased from Bergoni at 8 Tower Court, Swansea Enterprise Park, SA6 8RU. Tel. 01792 796880. Email. sales@bergoni.co.uk

Return to school information for parents/carers and pupils

Date	Group
Tuesday 1 st September	Staff planning day (no pupils)
Wednesday 2 nd September	Staff planning day (no pupils)
Thursday 3 rd September	Year 7 & 11
Friday 4 th September	Year 7 & 11
Monday 7 th September	All year groups return to school



We will be using the two planning and preparation days to prepare for the safe re-opening of the school site.

Arrival and Departure

Year Group	Entry Point
Year 7	Hall 2
Year 8	Hall 1
Year 9	Café Break Out Area
Year 10	Pupil Entrance
Year 11	Pupil Entrance

The school day will return to normal timings of 8.30 am – 3.00 pm. Pupils will be welcomed onsite from 8.15 onwards.

Buses will bring children to the school car park. For parents who wish to bring children by car, please leave the site promptly and safely.

Please note that our usual safety procedures at the end of the school day remain in place. The school gates will be closed at 2.45 – 3.10 pm.

On arrival, all pupils will be greeted by their form teacher and key members of staff who will guide them through the school's more detailed procedures. All pupils will receive an induction update on their first day in school to prepare them for the new school routines.

School meals

The Local Authority catering service have confirmed that school meals will restart on the 14th September. The canteen will offer a streamlined service with the expectation being that pupils can purchase a takeaway meal. A menu will be issued to all parents/carers and pupils at the beginning of September. **Until that time all pupils will need to bring a packed lunch.** Those pupils in receipt of free school meals will continue to receive payments or weekly food parcels until Friday 11th September.

3rd – 11th September: packed lunch only

14th September onwards: the canteen will be open operating a streamlined service

Please note that break and lunch times have been staggered to improve social distancing between contact/year groups. Each group will have their own designated safe space outside the school for use during recreation times. In addition, each group will have their own toilet block and access to an abundance of hand sanitising stations.

Transport

It is our understanding that the school buses will operate as normal from September. Pupils will be required to wear a face covering on the bus which parents/carers are required to supply.

If you have any queries, please contact the Council's School Transport Team

Email : School.transport@swansea.gov.uk

Phone: 01792 636347/636348 (transport for Mainstream pupils)

01792 636328/ 636593 (transport for ALN pupils)

As a school we will be operating staggered pupil exits at the end of the day to help with social distancing during this busy period. Please note that our usual safety procedures remain in place. The school gates

will be closed at 2.45 – 3.10 pm and no cars or buses will be able to access the carpark until all pupils and buses have departed.

Coronavirus Help/Updates

Please [go to this link for the latest information about Coronavirus from Swansea Council](#)

Here you will find key information regarding the NHS Direct Wales Symptom checker and the Welsh Government Test Trace Protect strategy.

For information on how to apply for a test for yourself or someone in your household with symptoms, please visit the Welsh Government website <https://gov.wales/apply-coronavirus-test>.

If you or your child feel unwell and need medical advice, please telephone NHS 111 for advice or visit their website <https://111.wales.nhs.uk> Alternatively, you can contact your GP.

Our main priority is the health and safety of the whole school community. Everything is secondary to that. It is our aim as a school to ensure that no child is disadvantaged by this unprecedented situation we find ourselves in. By working together we can give every child the best opportunity to succeed. As always, I send my warmest wishes to you all. We as a school endeavour to support you and your family in any way we can and I ask you to please get in touch with us at any time.

Yours sincerely



C D Bale
Headteacher