Dinas a Sir Abertawe/City and County of Swansea

Ysgol Gymunedol Cefn Hengoed Community School

Heol Caldicot Road, Winch Wen, Abertawe/Swansea, SA1 7HX

Pennaeth - Mr C Bale – Headteacher
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13th January 2021

Dear Parents/Carers of Key Stage 3 pupils

Thank you for your ongoing support during this most difficult period of the pandemic. As you are aware, Welsh Government have confirmed that schools will be closed for face to face learning for the foreseeable future. This is intended to help combat the rising number of Coronavirus cases across the nation. The First Minister, Mark Drakeford, will be making a further announcement on Friday 29th January. However, he has previously stated that the current plans will probably remain in place until February half term, unless there is a significant decrease in the number of cases of Covid-19.

All pupils will continue to receive online learning for this period. We have, however, made some small changes. Following feedback from pupils and parents, we will be operating a streamlined provision which is more manageable for remote learning. Your child will continue to receive 5 lessons per day. However, each lesson should take no longer than 30 to 40 minutes. This will provide clarity for you as a parent/carer and enable you to guide your child effectively, whilst allowing for a short break between each lesson. The learning tasks are intended to be accessible to all with extension tasks allowing pupils to investigate topics in greater depth where applicable.

You will note that we have maintained the format of a normal school day. **It is important to us that your child's education is not disrupted more than it already has been and we urge you to support us in encouraging your child to engage in on-line learning.**

Lessons will be provided in a number of formats:

- Some lessons will have power points and worksheets.
- Some lessons will contain pre-recorded video and audio instructions.
- **Some lessons may be streamed live by the teachers.**

Any live lessons will be delivered in line with your child's timetable. It is important that your child is logged on to their device at the beginning of each lesson.

Learners must:

- Prepare for the session in plenty of time and ensure they join the session after the session has been started by a member of staff.
- Ensure the location they log in from is appropriate and that **their camera is switched off.**
- Minimise distractions. Turn off their sound unless they wish to ask the teacher a question. Use the hands up tool to ensure they don't talk over others.
- Ensure they have dressed appropriately and treat the lesson as they would in school.

- Show respect for everyone in the online classroom.
- Positively contribute to the class and not be disruptive at any time.
- Parents can listen in on lessons, support their children, but should not ask questions or speak for their child.
- Ensure behaviour in an online lesson should be as expected in any lessons and any disruption will be dealt with by the school.
- Not make recordings/images of the class or the teacher.
- Not initiate any live sessions without a teacher present.

Free School meals

Free School Meals payments and parcels will continue for this extended period of remote learning. You will receive fortnightly deliveries or BACS payments. This has been arranged by the Local Authority's catering service and Finance department.

Our main priority is the health and safety of the whole school community. Everything is secondary to that. It is our aim as a school to ensure that no child is disadvantaged by this unprecedented situation we find ourselves in. By working together, we can give every child the best opportunity to succeed. As always, I send my warmest wishes to you all. We as a school endeavour to support you and your family in any way we can and I ask you to please get in touch with us at any time.

Yours sincerely

C D Bale
Headteacher